

Temporary and permanent staff

Barbara Appointments Barnes LIMITED

Fax back to 01296 339899
Or Scan & email to: help@barbarabarnes.co.uk

Temporary Time Sheet

Company.....Contact.....

Address.....

Job Description.....Week commencing.....

Temporary worker.....

	Hours worked			
	AM	Lunch	PM	Total
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Total

All alterations must be initialled by the Client

We confirm that the total hours shown above are correct and should we decide to keep the Temporary Employee on a full or part time basis, we agree to pay the introductory fee as detailed in Barbara Barnes Appointments Limited's Terms of Business

Signed on behalf of Client.....

I certify that the above hours are a correct record of my working week and that I have agreed the terms under which I am employed by Barbara Barnes Appointments Limited

Signed by Employee.....